

## SAMPLE EVENT/ACTIVITY BUDGET

SDPA  
 BREW HA HA!  
 BUDGET  
 2018  
 (Best Case Scenario)

RECEIPTS:

	FEE	REG	RECEIPTS
Member	\$0.00	75	\$0.00
Guest	\$68.00	35	\$2,380.00
Guest of Student/Post-Doc	\$34.00	15	\$510.00
Totals		125	\$2,890.00
Sponsor			\$2,000.00
TOTAL RECEIPTS			\$4,890.00

EXPENSES:

Venue:		
Food/Beverages	\$68.50	\$8,000.00 (Minimum)
Gratuity/Service Charge	\$0.23	\$1,840.00
Tax	\$0.0875	\$861.00
Total Venue		\$10,701.00
Other Expenses		\$1,000.00
TOTAL EXPENSES		\$11,701.00
NET LOSS		-\$6,811.00 (Budget Loss \$10,000)

Meal \$68.50 includes 3 appetizers, 1 salad, 2 entrees, smoked gouda macaroni,  
 seasonal vegetable, dessert, one glass wine/beer)

SDPA pays for one glass wine/beer for members with rest non-hosted